

How do I apply?

If you are under 18 and thinking of applying you will need to discuss this with your parent or guardian as we will need their consent. Complete the enclosed application form, and send it to Wheels to Work at the address below. Remember to indicate which scheme you are applying for on the form.

What happens next?

IGNITION : You will be contacted by a member of the team to discuss your application further in the next few days.

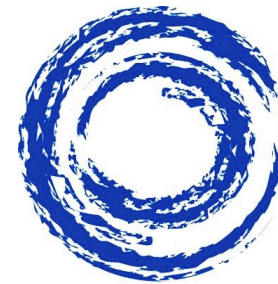
Moped Loan: If it looks like you might fulfil the criteria for the Moped Loan you will be invited to attend an initial interview which takes place in a public area such as Job Centre, library or Connexions close to your home. We will also need to make contact with your manager at work or tutor at college before you can be offered a place on the Wheels to Work Scheme. A decision is generally made a few days later. If we are not able to assist you with a moped loan, you might still be eligible for help under IGNITION.

For further information please contact:

**Wheels to Work Nottinghamshire
Rural Community Action Nottinghamshire
Newstead Centre
Tilford Road
Newstead Village
Nottingham
NG15 0BS**

**Tel : 01623 727620 / Fax : 01623 720148
E-mail : wheelstowork@rcan.org.uk
Visit our website : www.wheelstowork.org**

Applying for a Moped Loan or IGNITION



Wheels to Work
Nottinghamshire



Wheels to Work is a transport solution scheme aimed at helping you get over the initial problem of getting to work, training or education. We offer two routes; the Moped Loan and IGNITION.

Moped Loan

What we provide to you:

- Moped on loan for up to 6 months.
- Tax, insurance (no personal accident insurance), servicing.
- Roadside recovery service.
- Compulsory Basic Training (CBT) course.
- Helmet, waterproof trousers, jacket, gloves and hi-visibility vest.

What we ask of you in return:-

- Pay your contributions on time.
- Look after your bike, keep it clean and report any problems.
- Keep in regular contact with the Wheels to Work team.
- Bring your bike in for its service yourself.
- Only ever use the W2W approved oils.
- Ride and use the bike responsibly at all times.

What does it cost?

The current cost is £60 per month. Those in education and who are not working may be eligible for a reduced rate of £40 per month.

Am I eligible?

Our eligibility criteria for the moped scheme is:-

- The applicant must live in Nottinghamshire.
- Have the offer of a job, training course or place in education.
- No suitable alternative means of transport to access these opportunities.

We are not able to provide a moped where public or private transport is available, unless it is a particularly unreasonable journey to make this way. If you are not sure if this means you can apply, please phone the Wheels to Work team on 01623 727620 and we will be able to advise you.

Payments are made by setting up a standing order with your bank, this means that your bank will automatically take the money out of your account and send it to us each month.

You pay for your petrol and oil, and you are responsible for the cost of any damage incurred / insurance excess up to £250 per incident. We ask for a £50 bond which will be returned to you at the end of your time on the scheme, provided the moped is undamaged, you have made all your payments and completed a questionnaire about the scheme. Interest will not be paid on this bond.

IGNITION

IGNITION is a way of us helping you to get to work or learning, with a solution that is designed to suit you!

What we provide to you:

We'll listen to your transport problem, discuss with you the best solution and provide the agreed solution to meet your needs.

The most popular solutions are:-

- Bus pass, train tickets, tram tickets - to see you through until your first pay day
- Taxi vouchers
- Moped training / equipment
- A bicycle and equipment

We will provide you with the actual goods or services, not the money to buy them with. We cannot reimburse you for the money you have already spent. However, you do not have to pay for IGNITION yourself.